



Job Posting

Part-Time Cleaner **Ajax Public Library – Main and Village Branches & Corporate Office**

Summary

In a manner that is consistent with the Ajax Public Library's overall visions and goals, the Cleaner is responsible for cleaning and maintaining multiple facilities.

Job Description:

Cleans and maintains multiple facilities: sweeps, washes and strips floors, vacuums, empties garbage, washes windows and doors, cleans washrooms, community rooms and common areas. Perform room set-up and take down for functions and programs and cleans room after function or program has ended. Liaises with the public to provide information regarding the facility.

Qualifications:

- High School Grade 12 Diploma
- Valid G Driver's License with a clear Driver's Abstract
- Knowledge of proper cleaning and disinfecting procedures, operation of industrial floor scrubbers, carpet cleaners, and various cleaning equipment
- Must be able to wear and use appropriate personal safety equipment and clothing
- Ability to work a variety of shifts, including days, evenings, weekends and statutory holidays
- Good communication skills – reading, writing and oral skills
- Good interpersonal skills with the general public
- Must be able to work alone or with minimum supervision
- Ability to provide a current criminal reference check satisfactory to the Ajax Public Library (Vulnerable Sector)

Rate of Pay: \$14.00 per hour (Part-time employees may work up to 24 hours per week)

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The Ajax Public Library is an equal opportunity employer, committed to diversity and accessibility within the workplace where all employees feel valued, respected and supported. As a best practice employer, the Town embraces diversity and gender expression through policy, staff training and providing positive spaces. The Town encourages applications from all qualified candidates. If selected for an interview, please inform Human Resources staff of any accommodation you may require during the process.