



Ajax Public Library Board

Board Meeting Agenda

November 20, 2025, at 7:00 p.m.

Library Board

Piyali Correya (Chair)

Deborah McDougall Jones (Vice-Chair)

Voytek Bialkowski

Sepelene Deonarine

Mallik Fernando

Rebecca Hayes

Pia Kaukoranta Vahabi

Regional Councillor Sterling Lee

Douglas Miller

Library Staff

Sarah Vaisler, Chief Librarian & Executive Officer and Secretary/Treasurer

Melissa Redden, Manager of Public Service

Jason Tooral, Manager of Corporate Services

Kiley Percy, Coordinator of Marketing and Communications

Chris Zorn, Coordinator of Corporate Technology Services

Sai Mahendran, Executive Assistant

1. Call to Order

2. Land Acknowledgement

We would like to begin this meeting by acknowledging that the land on which we gather is situated within the traditional and treaty territory of the Mississaugas. More specifically, the Mississaugas of Scugog Island First Nation, signatories of the Gunshot Treaty of 1788 and the Williams Treaties of 1923. This land is, and will continue to be, home to the Indigenous Peoples. Let us acknowledge the mistakes and traumas of the past through authenticity and support truth and reconciliation. Let us engage and celebrate Indigenous communities by being leaders of action in acknowledging the United Nations Declaration on the Rights of Indigenous Peoples and the Truth and Reconciliation Commission's recommendations towards truth and reconciliation. Let us keep these principles close, as we continue towards truth and reconciliation and as we move forward with kindness and respect as a community.

3. Approval of the Agenda

- 3.1 Trustees who wish to add items to the agenda may request the Chairperson's permission at this time. This includes items of New Business. The Chairperson will rule on the request and such ruling may be challenged or appealed, in which case a majority vote can sustain or overrule the decision of the Chairperson (not debatable).

MOTION: That the Ajax Public Library Board approve the agenda of the November 20, 2025, Board Meeting.

4. Declaration of Conflict of Interest

5. Guest Presentations

Michelle Arbuckle, Executive Director, Ontario Library Association (OLA)

6. Consent Agenda

- 6.1 Minutes from meeting of October 16, 2025
- 6.2 Chief Librarian's Report
- 6.3 October Financial Compliance Report
- 6.4 October Financial Report
- 6.5 Committee Composition and Work Plan
- 6.6 2025 Annual Agenda/Work Plan
- 6.7 Staff Report – Joint Health and Safety Committee Update Report
- 6.8 Staff Report – Diversity Audit Update Report
- 6.9 Staff Report – Makerspace Utilization Report
- 6.10 Staff Report – 2025 Library Reserve Report

The Chairperson will review the items of the consent agenda and ask if any item should be removed and placed on the regular agenda for discussion.

MOTION: That the Ajax Public Library Board approve the consent agenda as presented/amended.

7. Correspondence

- 7.1 2026 Design-A-Bookmark Contest Winners (Video)

8. Other Business

- 8.1 TAC Update – TAC Co-President Tanvi Lee
- 8.2 Council Update – Regional Councillor Sterling Lee
- 8.3 Internal Monitoring Report – Executive Limitations 3.11 Treatment of Customers

MOTION: That the Ajax Public Library Board has received the monitoring report for EL 3.11 Treatment of Customers and agrees that it provides reasonable interpretation of the policy and evidence of compliance.

8.4 Draft 2026 Annual Agenda and Work Plan

MOTION: That the Ajax Public Library Board adopt the Draft 2026 Annual Agenda and Work Plan as presented.

8.5 Board Report – Board Governance Process Policy Review

MOTION: That the Ajax Public Library Board approve and adopt the revised Governance Process Policy as presented.

8.6 Staff Report – 2026 Draft Operating and Capital Budget

MOTION: That the Ajax Public Library Board approve the 2026 Draft Operating Budget.

MOTION: That the Ajax Public Library Board approve the 2026 Draft Capital Budget

8.7 Committee Updates

8.8 Announcements

9. Closed Session

9.1 Labour Relations or Employee Negotiations

To discuss matters related to labour relations or employee negotiations.

10 Adjournment

2025 Regular Library Board Meeting Dates

Meeting Date	Meeting Location
December 18, 2025	Year-End Celebrations
February 19, 2026	Rotary Room, Main Branch
March 19, 2026	TBD

Please advise the CLEO at sarah.vaisler@ajaxlibrary.ca if you are unable to attend this meeting.