

Ajax Public Library Board Meeting Minutes

Place: Rotary Room, Main Branch

Time: 7:00 p.m.

Present: Avril Alleyne, Jamil Ahsan, Dani Goraichy, Noel Green, Faizal Khan and Matthew Tapscott

Staff: Donna Bright - CLEO & Secretary/Treasurer
Susan Burrill - Manager of Corporate Services
Cindy Poon - Manager of Public Services
Emilija Tasovska - Corporate Services HR Assistant

Regrets: Councillor Marilyn Crawford, Dan Gioiosa, Natasha Hasham, and Phill White

1. Call to Order

The meeting was called to order at 7:05 p.m.

2. Approval of the Agenda

17-12/01 Moved by: Faizal Khan
Seconded by: Avril Alleyne

To suspend the regular order of business.

CARRIED

3. Declaration of Conflict of Interest

None.

4. Consent Agenda Items

Item 4.3 *Chief Librarian's Report* was pulled for further discussion as agenda item 7.3. The Consent Agenda was approved as amended.

17-12/02 Moved by: Faizal Khan
Seconded by: Matthew Tapscott

To approve the Consent Agenda as circulated.

CARRIED

5. Business Arising from the Minutes

5.1 Board Year-end Self Evaluation

Matthew Tapscott discussed the results of the Board Year-end Self Evaluation.

5.2 SuperConference Attendance

Jamil Ahsan, Avril Alleyne, Noel Greene, Natasha Hasham, and Faizal Khan will be attending the Trustee Boot Camp workshop at the SuperConference on Saturday February 3rd, 2018.

17-12/02 Moved by: Matthew Tapscott
Seconded by: Dani Goraichy

To approve the attendance of all interested participants to the Ontario Library SuperConference.

CARRIED

6. Councillor's Update

None.

7. Other Business

7.1 Committee Chair Reports

CLEO Performance Appraisal Committee

No updates.

Ends Policy Committee

No updates.

Policy Review Committee

No updates.

Advocacy Committee

No updates.

Board Training/Annual Agenda Committee

Matthew Tapscott stated that the 2018 Annual Agenda will be distributed by month end.

Gaps Analysis

No updates.

7.2 2018 Meeting Schedule

Unanimous decision was made to keep the Board meetings on the 4th Thursday of every month.

7.3 CLEO Report

Matthew Tapscott pulled the CLEO report to congratulate the staff of the Library. He is thoroughly impressed with the activities that the Library's staff organize and offer. Matthew said that he could see that we are offering programs and services that meet the community's needs.

9. Adjournment

The meeting was adjourned at 7:15 p.m.

17-12/03 Moved by: Jamil Ahsan
 Seconded by: Faizal Khan

To adjourn the meeting.

CARRIED

Next meeting: **January 25, 2018**
 7:00 p.m. Rotary Room, Main Branch